



FLETCHER TECHNICAL COMMUNITY COLLEGE
Policy # 1.005

ADJUNCT FACULTY WORKLOAD POLICY

Authority: Academic Affairs

Original Adoption: 3/10/2004

Effective Date: 3/10/2004

Last Revision:

PURPOSE:

All adjunct faculty members have a maximum teaching load of 12 hours per week. Some duties such as course preparation, grading and community service may be performed offsite. Adjunct faculty members are expected to meet performance expectations identified in their job descriptions. These include, but are not limited to, teaching, maintaining office hours, advising/mentoring, professional development, and college and community service.

POLICY:

The maximum teaching load for adjunct faculty is as follows:

- Regular semester (fall and spring) – 12 credit hours
- Summer term – 12 credit hours

Multiple contracts that occur within a fall, spring or summer term should not exceed 12 hours of employment. Any teaching assignment that exceeds the maximum credit hours allowed during any semester or term will require approval from the VCAA and the Chancellor. Adjunct faculty are encouraged to participate in faculty development opportunities in any modality offered.

Adjunct faculty are also welcome to participate in campus committees, upon request of the department head, division dean or VCAA.

Electronic Distribution Via the College’s Website located in the 2021-2022 Faculty Handbook

Reviewing Council/Entity	Approval Date
Policies and Procedures	03/10/2004
College Council	00/00/00
Executive Cabinet	00/00/00

Kristine Strickland, Ph.D.
Chancellor

May 3, 2021

Date